

## Job Description

### Director of Music Ministries/Organist

**Compensation:** \$45,000 cash salary in addition to major medical insurance, disability insurance, sick leave, paid vacation, continuing education funding and a music allowance for additional musicians, etc.

**Church Information:** Membership 386, average worship attendance 170 for two worship services, total church budget \$325,000.00. The church has a 11 rank MP Moller organ, 3 manual built in 1969, an electronic Clavinova keyboard and a full set of handbells and chimes.

#### **Brief statement of congregation's expectations regarding this position:**

The First Presbyterian Church of Mount Clemens is a mid-size church located north of Detroit, Michigan. This church has a traditional service with an adult choir, a children's choir, and a handbell choir. We also have a second service known as Morning Glory which is our casual service. Morning Glory offers a more intimate feel. People in this service enjoy modern contemporary music and had a band at one time. We seek someone who will serve as a senior member of the church staff and is responsible for the entire music ministry in a manner that enhances worship and assists the congregation in praising God in a traditional manner with sacred music and hymns in the second service and in a very upbeat contemporary style for Morning Glory.

We are seeking someone with a degree in organ performance with a strong background in sacred and modern contemporary music and who can conduct choral and handbell choirs both for children and adults.

#### **Key Responsibilities:**

- plan and coordinate the musical elements of the weekly worship services in coordination with the pastor, head of staff,
- play music and participates in both worship services;
- provide music for a weekly worship bulletin(s) and the MG power point;
- work with volunteer musicians drawing on our in-house talent of musicians while enlisting more from new membership.
- provide music for special services throughout the liturgical year including: Easter, Easter Sunrise Service, Ash Wednesday, Maundy Thursday, Good Friday, Thanksgiving, Blue Christmas, Christmas Eve services and any other special service as requested by the Pastor.
- supervise all rehearsals for both church services and the adult and children's choirs including our adult and children's handbell choirs.
- provide music for weddings and funerals and will be compensated additionally for these types of services.

- will have oversight for the purchase of additional music that may be needed to add to our extensive library;
- work with the worship committees to keep all instruments tuned and oversee the maintenance of our instruments;
- participate in weekly staff meetings, monthly worship team meetings and at session meetings (if required).
- submit articles for print for the monthly newsletter, coordinates and helps plan and promote special musical events including our Fine Arts Program.

**Job Requirements:**

- significant knowledge of liturgical choral music
- proven excellence in both organ and piano performance
- proven knowledge of the breadth and depth of congregational singing
- proven excellence in choral conducting
- proven knowledge regarding contemporary music
- be proficient with technology for its use during worship service
- have excellent written and oral communication skills
- own the ability to attract and work well with other musicians empowering them to use their gifts
- enjoys working with people and contributing to the faith community